

MANUFACTURER ARRIVAL / ADVANCE STAGING

RVs/chassis must arrive at the GIANT Center on their assigned day. An authorized company representative must be on site to receive all units and remain throughout the set-up. This individual may be anyone you select. Examples may include, but are not limited to, an employee of your dealership representative, an employee of your transport company, and a show crew member. **Advance staging does not guarantee advance washing.** Early arrivals will be turned away unless advance staging arrangements are made and paid for in advance via this form. Each manufacturer must submit this Manufacturer Arrival Form.

MANUFACTURER NAME: _____

MANUFACTURER PHONE: _____

AUTHORIZED REPRESENTATIVE: _____

NAME OF AUTHORIZED ON-SITE MANUFACTURER REP. ACCEPTING RESPONSIBILITY FOR UNITS UPON YOUR ARRIVAL:

RELATIONSHIP TO MANUFACTURER:

Dealer Representative Transport Company Show Team Member Other _____

EMPLOYER OF ON-SITE REPRESENTATIVE: _____

CELL PHONE NUMBER FOR AUTHORIZED ON-SITE REPRESENTATIVE: _____

Advance Staging Procedure:

- Units should arrive via Hersheypark Drive to Park Blvd. Bear to right. PRVCA Operational Support will check RVs for proper arrival date and for model year (2023 or newer). New 2023 units must bear a PRVCA 2023 window card. **A copy of the Second Stage Manufacturer Certificate of Origin for each motorized unit must be provided upon check in.** Unauthorized early arrivals will be turned away, no exceptions.
- Vehicles with Advance Staging Authorization Identification Cards will be directed to an assigned light pole area by PRVCA Operations. Advance staging does not entitle manufacturers to advance washing.
- An authorized company representative must be on site to check in units, direct delivery personnel, accept keys, and collect and sign paperwork. This individual must remain through set-up. PRVCA will not perform and/or assume responsibility for these tasks.
- BLOCKS ARE REQUIRED UNDER ALL RV LEVELERS AND HITCHES to protect asphalt, in a parked (drop) position or on display. All exhibitors must arrive prepared to place a minimum 12"x12" 5/8-inch plywood block under all RV levelers and hitches. Blocks may be purchased from Penn State Exposition on site. Failure to comply will result in a \$500 fine per unit and damages assessed by the GIANT Center.
- Diesel Coaches on display must have an approved wheel chock design on a minimum of one axle.

CHECK THE BLOCK WHICH APPLIES (Please check your arrival date assignment in the Rules & Regulations section of the manual):

We do not require advance staging of units.

We require advance staging for _____ units at \$10 per day per unit.

We understand that Advance Staging is not available prior to September 5, 2022. **The number of advance arrivals on Monday, September 5th is limited.**

_____ # of units will arrive on September _____ day.

_____ # of units will arrive on September _____ day.

_____ # of units will arrive on September _____ day.

_____ # of units will arrive on September _____ day.

_____ # of units will arrive on September _____ day.

Payment

Check payable to PRVCA Discover Mastercard Visa **We do not accept American Express**

Amount: _____

Card Number: _____

Expiration Date: _____ 3 digit security number: _____

Name on card: _____

Return by July 22 to PRVCA: 4000 Trindle Rd., Camp Hill, PA 17011

• Phone: 717/303-0295 • Fax: 717/303-0297 • E-mail teresa@prvca.org

The form can be e-mailed to teresa@prvca.org
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teresa@prvca.org or print and fax to 717/303-0297.